

	GET TO KNOW MY CHILD				
INSERT PHOTO HERE	Name: My child likes to be called: Age: Birthday:				
These are my child's strengths, abilities and interests at home, in school and in the community:					
This is what my child learned last year both in school and outside of school:					



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This is what is difficult for	r my child to do in sch	ool:		
This helps my child learn:				
These are my goals for my	, child for this school	year:		
These are a few questions	or concerns I have fo	or this school year:		
Please reach me at	phone number	or	email	at anytime!



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Older child? The following is a sample introductory email that can be sent to teachers and school staff. An email or letter is also a great way to proactively share information about your child with those working and supporting them each day. It can set the stage for positive parent-teacher correspondence throughout the school year.

Dear (name of teacher):

Introductory paragraph: Our son/daughter (name of child), will be in your class this year at (name of school). (Name of child) was declassified last year and now has a Section 504 Accommodation Plan. If you have any questions after reading the 504 Plan, please don't hesitate to contact us. Our contact information is at the bottom of this email.

Background information/learning style: (Name of child) was diagnosed with a mild form of dyslexia and central auditory processing in first grade. (Name of child) has made great strides and has really found what works for him/her and what does not. He/She advocates for himself/herself and is determined to excel at school. He/She is very bright, organized, hardworking and self-motivated. His/Her auditory processing challenges are still there, but he/she has developed his/her own strategies for studying and remembering information learned in school. Due to early intervention and the Wilson Reading instruction he/she has had much success in school. (Name of child) learns best when information is broken down. Don't be surprised if he/she asks the same question several different ways! Once he/she understands it he/she will stop asking.

Collaboration with school: (Name of child) knows that we are here to help and support her at home. Your classroom observations together with our observations at home can help (name of child) be a better student. Together we set goals at the beginning of the year and (name of child) is expected to follow through with those goals. We feel as parents that we have a good formula: good teachers, a willing student and a supportive home. Together we can help (name of child) to be successful.

Closing: (Name of child) is a very private person. He/She keeps his/her learning challenge to himself/ herself and expects that anyone that comes in contact with him/her at the school will do the same. He/ she sets high goals for himself/herself and expects his/her teachers to set the bar high for him/her.

Thank you for taking the time to read this email and we look forward to a wonderful school year! Please contact us at any time by phone at (x) and by email at (x).

Thank you,
(Your name)